Navia recommends a 60-Day implementation timeline. The implementation process begins with executing the administrative services agreement and completing the online group application to collect company and plan level information. The dedicated Implementation Specialist will build the plan within Navia's systems and will provide guidance throughout the onboarding process. The below timeline outlines key steps in the setup process.

**Implementation timeline (FSA)**

- **60 DAYS**
  - Navia sends Application Link, Contract, and introduces Implementation Team

- **50 DAYS**
  - Implementation sends the Banking Agreement

- **40 DAYS**
  - Implementation Specialist provides Open Enrollment materials. Client conducts Open Enrollment

- **25 DAYS**
  - Enrollments loaded by Navia

- **10 DAYS**
  - Implementation specialist hosts Welcome Call with Client

- **55 DAYS**
  - Client Completes Application and Executes Contract

- **45 DAYS**
  - Banking Agreement executed and returned to Navia

- **30 DAYS**
  - Client Sends Enrollments to Navia

- **20 DAYS**
  - Welcome communications and debit cards are sent

Plan administration begins!